



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	GOVT. ARTS AND SCIENCE COLLEGE CALICUT
• Name of the Head of the institution	Dr. Edakotte Shaji
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04952320694
• Mobile no	9387227343
• Registered e-mail	gasckkdprincipal@gmail.com
• Alternate e-mail	iqacgasc@gmail.com
• Address	Meenchanda - Beypore Rd, Opposite NSS Higher Secondary School, Meenchanda, Kozhikode, Kerala 673018
• City/Town	Kozhikode
• State/UT	Kerala
• Pin Code	673018
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)																								
• Name of the Affiliating University	University of Calicut																								
• Name of the IQAC Coordinator	Dr. Moncy Mathew																								
• Phone No.	04952320694																								
• Alternate phone No.	8075746079																								
• Mobile	9846117196																								
• IQAC e-mail address	moncymathew3@gmail.com																								
• Alternate Email address	iqacgasc@gmail.com																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.gasckkd.ac.in/main/aqar">http://www.gasckkd.ac.in/main/aqar</a>																								
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.gasckkd.ac.in/main/aqar">http://www.gasckkd.ac.in/main/aqar</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B++</td> <td>82.05</td> <td>2004</td> <td>04/11/2004</td> <td>03/11/2011</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.86</td> <td>2011</td> <td>27/03/2011</td> <td>26/03/2016</td> </tr> <tr> <td>Cycle 3</td> <td>B++</td> <td>2.83</td> <td>2017</td> <td>12/09/2017</td> <td>11/09/2022</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B++	82.05	2004	04/11/2004	03/11/2011	Cycle 2	B	2.86	2011	27/03/2011	26/03/2016	Cycle 3	B++	2.83	2017	12/09/2017	11/09/2022
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Cycle 3	B++	2.83	2017	12/09/2017	11/09/2022																				
<b>6.Date of Establishment of IQAC</b>	16/12/2004																								
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																									

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Plan fund	Govt. of Kerala	2020 (2020 - 2021)	17050070
Institution	CDC	CDC	2020 (2020 - 2021)	441000
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>			<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>			<b>8</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>			<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>			No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>			<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>				
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>				
# Conducted a workshop on L M S # Conducted online orientation program for first year students # Conducted an orientation program for teachers on NAAC accreditation process # Took initiative to bring L M S.				
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>				

Plan of Action	Achievements/Outcomes
Convene an online general staff meeting to introduce the new faculty members, to brief the main targets of the year, to make the staff aware of the administrative responsibilities entrusted and the code of conduct to be followed in general	Staff meeting was convened by the Principal
Conduct online orientation and induction programmes for first year UG students	Orientation program was conducted for the freshers and their parents
Conduct of Webinars by Departments	Most departments organised online webinars
Supervise the preparation and distribution of academic calendar and timetables of the college.	Academic calendar was prepared by the calendar and time table committee under the supervision of IQAC
Updating teacher profile by collecting relevant details from staff members	Details of teacher profile incorporating the names of the new teachers were updated on the college website
Organise the Academic Audit for the year 2018.	Nil
Organising online class wise meeting of PTA	class wise online PTA meeting of all classes was conducted and the parents were appraised of the steps taken by the university to assist students affected by Covid
Conduct department wise internal examinations	Internal exams in the proper format was conducted and marks submitted to the University
Monitoring the academic events of the Departments	IQAC took initiative in monitoring the academic activities of the college
Conduct separate SWOC analysis among students, teachers and non-	conducted in the online mode

teaching staff	
Collect Institutional feedback from the final year students, analyse the feedback and report the findings to the College Council.	feedback was collected in the online mode
Pooling departmental data to the central database	Relevant orders were passed by the principal for collecting data
Inviting annual reports from various clubs and forums	All the departments, committees and clubs of the college submitted reports of their activities
To promote faculty members to participate in faculty enrichment program and training in remote teaching and student wellness counseling.	All of the faculty members participated in various ICT enabled training programmes.
To organize several online activities to ensure student participation and exposure.	Departmental Webinars, Online Debates, Quiz Competitions, Online Certificate Courses and Interdisciplinary Talks were organized for fostering academic leadership and initiative.
To apply for new courses and upgrade the existing ones.	Applied for new PG courses. P. G. Department of Malayalam, Economics and Commerce were upgraded as research centres.
To speed up the proceedings of the construction of the Sporting complex.	First draft of the proposal was complete
To complete the land survey of the college	Land survey is completed
To ensure the access to education for each and every students in the pandemic period,	As the transaction of classes via online platforms might not be accessible to some students, it was decided that the tutors of each class regularly collect feedback from students regarding their progress and provide

necessary help to ensure their access to online media. Students who have financial difficulties should be assisted by providing mobile recharge facilities. It was also decided to upload as many recorded classes on YouTube to facilitate the learning process of students who have difficulty accessing live session.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Governing Council	10/03/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020 -2021	31/03/2022

**15. Multidisciplinary / interdisciplinary**

The college in tune with the regulations of the university of Calicut to which it is affiliated provides inter-disciplinary and multi-disciplinary courses through complimentary courses, open courses, and audit courses. These courses are available to all students of all programs at the UG and PG levels. Programs like MA English and MA Malayalam offer compulsory interdisciplinary courses as part of their core syllabus.

**16. Academic bank of credits (ABC):**

The college is seriously mulling over the possible ways of including the system of the Academic bank of Credits as suggested by the new Educational Policy of 2020. Our college being an affiliated institution, we are waiting for directions from the university in this regard. However, the college has already conducted meetings to prepare itself for the proposed changes in the credit systems including ABC.

**17.Skill development:**

The college gives a lot of importance to the skill development of students, especially through NSS and other clubs present in the college. the Entrepreneurship club of the college organizes periodical skill development programs for the students of our campus. Due to the regular request from our college, the government has sanctioned financial assistance for students who are willing to apprentice for various skill-based activities in the college like farming assistance.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college offers courses in History, Sanskrit, Hindi, Malayalam, Arabic, and other subjects and languages and provides sufficient exposure to students to acclimatize with local knowledge systems.

All important local and national festivals are celebrated in the college and programs are conducted to help students develop knowledge about the significance of these festivals.

Talks by competent resource persons are organized by the college to promote the Indian language and culture.

The Hindi department organizes a week-long program as part of Hindi day celebrations to encourage students to develop Hindi language skills.

Students are encouraged and financially supported by the college to undertake tours to culturally and historically important places in India.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The syllabus of all programs in our college has been restructured to focus on Outcome-based Education. Many faculty members of our college, being the members of the Board of Studies of the University have contributed to the implementation of Outcome-based education. Students have been properly educated about the significance of OBE through tutorial classes

**20.Distance education/online education:**

Our college is the regional center of Sree Narayana Open University which offers various programs to students through online mode of education. Students who cannot avail of offline classes can enroll in Distance education classes.

## Extended Profile

### 1.Programme

1.1	<b>711</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>2106</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2	<b>390</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>638</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>95</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	95
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	57
Total number of Classrooms and Seminar halls	
4.2	15375854
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the scheme and syllabus set by the University of Calicut and the same is effectively delivered in a timely manner set by the university calendar at the beginning of the year. The college council which is the highest governing body at the college level meets at the beginning of the year and prepares the plan of action for curriculum delivery. The decision of the college council is communicated to the faculties of each department by the Head of the department who is also a member of the college council. The syllabus is divided among the teachers in a fair and just manner and student evaluation duties are assigned. There are regular department meetings to discuss and monitor the performance of each teacher so that the effective delivery of the curriculum is taken care of. The college council periodically meets under the chairmanship of the Principal and ensures that everything works as expected. The council also takes corrective and remedial measures where required.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college was created as per the requirements of the University of Calicut, with regard to the start and end dates of each semester's classes as well as how evaluation processes should be carried out. Continuous internal evaluation system was used to obtain 20% of the total marks in each course for all programs as internal marks. Written exams, seminars, assignments, and participation in class based on attendance served as the basis for the internal evaluation of theory courses. Since instruction was done online due to pandemic conditions, internal assessments were also done online. At least one internal exam was held for each paper per semester. The respective departments conducted the exams under the format specified in each course. Internal exams were held toward the end, and the results were tabulated and displayed on the notice board ahead of the external exams to ensure transparency, and uploaded via the link provided by the university. Internal evaluation for practical courses was based on participation in the lab and records. At the institutional level, self-study audit courses are evaluated using an MCQ format using questions from the University's question bank.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma**

**A. All of the above**

<b>Courses Assessment /evaluation process of the affiliating University</b>	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>19</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>1</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>25</b>	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As a part of curriculum, first four semesters of each of the UG programs includes an audit course and it is mandatory to obtain a pass grade in each of the audit course examination for the successful completion of the program. The topics of the audit courses that the institution opted are Environmental studies, Disaster Management, Human rights and Gender studies respectively for the four semesters. In order to make the students aware of the topics, institution conducts general talks.

In addition to this, different clubs like Environmental club, Palliative care club etc. inculcates such values to students. The National Service Scheme(NSS) of the college also organizes various programs in this regard.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

638

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gasckkd.ac.in/sss/">https://www.gasckkd.ac.in/sss/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may**

A. Feedback collected, analyzed

<b>be classified as follows</b>	<b>and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://www.gasckkd.ac.in/sss/">https://www.gasckkd.ac.in/sss/</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

822

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

298

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students from diverse backgrounds get admission in this college. Consequently, the learning interest of each student is different. In such a situation, it is very important to identify the learners and plan to deliver student oriented teaching-learning accordingly.

At the entry level, the students are assessed on the basis of their performance in Learner's Aptitude Test, preceding examination, interest in chosen current subject. After the identification of the learners, the department prepares a schedule accordingly and allots the topics to the faculty members. The students and the teachers are notified about the schedule and details of remedial classes through notices. Then, the remedial classes are conducted regularly for the identified slow learners, as per the schedule. During these classes, additional study materials are also arranged by the faculty for the students to bridge the knowledge gap & enable them to cope with the academic course to which they are enrolled.

In addition, the departments organize various activities like group discussions, study tours.etc.

The faculty members encourage the advance learners to participate in different activities like elocution, debate, quiz competition, etc. to provide righteous platform to develop the skills and abilities of advance learners.

The students have been regularly featuring in various ranklists of competitive exams like NET and JAM. Special focus is given to groom such inspired students for such competitive endeavours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2106	95

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Experiential Learning:

The College focuses on experiential teaching learning techniques through online due to covid-19. In academic year 2020-21 various programmes such as quiz competition, essay competition, various days' celebration was conducted through online platform due to pandemic. To learn students how to create awareness in the community and learn experiential. Students were participated in various extension activity such as Blood donation camp, Road safety awareness programme etc. by following rules and guidelines of covid-19 given from government time to time.

#### Participative Learning:

This is also effective learning method for students. In academic year 2020-21 due to covid-19 pandemic the students were almost participated through online mode in quiz competitions, essay competitions, seminars, national event and days' celebration.

#### Problem Solving Method:

This method promotes critical thinking, creativity and scientific temperament. The students are expected to observe, understand, analyse and find solution that lead to a holistic understanding of the concept.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to the COVID-19 pandemic, entire curriculum transaction was done through online mode. All the faculties were equipped with using teaching-learning platforms like google meet, webex, teams etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors****95**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year****95**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year****59**

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As the college is affiliated to the University of Calicut, it adheres to the University norms regarding the internal evaluation system. At the same time, adequate freedom is given to the college to make the continuous evaluation process more effective and objective. Students in each semester are evaluated both by continuous assessment (C.A.) and end-Semester University examinations. The Internal assessment is a continuous process spread through the duration of the entire semester in which the students' academic performance and progress is constantly monitored. The CIE covers four components: Attendance, Test papers, Assignments & Seminars/Viva voce. There is absolute transparency in the assessment process. Attendance progress reports are published in time and monitored by class tutors. The students will be awarded maximum marks only if they secure 90% and above attendance in the subject. In a semester at least two test papers are to be conducted by respective departments, and the average of the marks scored is counted. Topics for assignments and seminars and dates for submission are announced to students sufficiently ahead of time. The final score of CIE is prepared by the individual faculty members are displayed on department notice boards for the information of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students grievances, if any, regarding the CIE are initially considered at the department level, and an appeal can be filed to the principal. After this, the final CIE score is uploaded online to the university. In order to minimize the stress level of students regarding the internal assessment and examinations the teachers familiarize the students with course structure, continuous evaluation and external examination system at the beginning of the course itself. Internal assessment schedules are prepared and communicated to the students well in advance. Tutorial sessions also frequently discuss the academic progress and learning difficulties faced by the students, and proper remedial coaching is also provided. Tutors maintain proper Teachers Diary regarding the Continuous Evaluation of all classes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

An orientation program conducts in the beginning of each UG/PG programs to give proper awareness among the students about the program outcomes and course outcomes. Also the same is displayed in the college website for the reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://www.gasckkd.ac.in/course-outcomes-2/">https://www.gasckkd.ac.in/course-outcomes-2/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Through assessment methods at the beginning and end of the academic programs the effectiveness of outcome based education is evaluated by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

592

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gasckkd.ac.in/sss/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

220000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

24

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has a very well-defined ecosystem for innovation, creation and transfer of knowledge. There are seven

research departments, 24 research guides and 58 research scholars in our college. College provides wi-fi, inflibnet, N-list facilities to facilitate research.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

41

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

12

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The year 2020-21 was the Jubilee year of the Department of Economics. The year was remarked with several activities taken up by the department. An extension activity named 'SnehaBhavam' was one of the prominent programmes taken up by the department in the year. The department envisaged to construct houses to two houseless students of the department through the programme. The resource for the programme has been mobilising through community participation. First of all, finance was mobilised from the staffs of the college, then resource mobilisation had been extended to alumni, then to students and finally to the community. The construction has been progressing and the students, NSS and NCC volunteers and staffs of the college are actively participating in the programme under the auspicious guidance of Ex HOD, Prof. Imbichikoya K. and Present HOD, Dr. C. P. Shaheed Ramsan.

During COVID-19 lockdown, department of Chemistry started a project

to prepare sanitizer, to distribute among students, teachers, different institutions, banks and among the public. Teachers belonging to different departments delivered talks on personal heigiegn, safety measures and about syptoms of COVID among public.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1393

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

With a total of 20.15 acres of land, Government Arts and Science College, Kozhikode is divided in to 2 academic blocks. The college has excellent infrastructure and resources, which are periodically updated. The college has a beautiful eco-friendly campus with well equipped labs, canteen, 600 seated auditorium, seminar hall, open air stage, play ground, boanical garden etc. The college continuously assess and upgrade the infrastructure facility giving credence to curricular and co-curricular requirements.

**Class room facilities**

There are 49 class rooms which are sufficiently spacious and well arranged. Each class room is provided with fan, light and all other facilities.

**ICT enabled learning spaces**

There are 16 rooms fitted with interactive whiteboards and LCD projectors. There is also an EDUSAT room in the campus for online learning and video communication.

**Lab facilities**

The college has well equipped laboratories for all science

departments.

Computer facilities

The college has 124 desktops and 22 laptops.

Other facilities

Library

Auditorium and seminar halls

Faculty rooms

Examination control room

Separate rooms for NSS, NCC, Women Cell, Counselling, IQAC and Students' council

Canteen

Co-operative store for books and stationery

Ladies room

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a rich tradition of promoting cultural activities through varied bodies like Students' Council, Fine Arts Club, Music Club, Literacy Club, Theatre Club, Film Club etc. These bodies provide ample opportunities for cultural activities facilitating students' integral development.

**Facilities for Cultural Activities**

Auditorium with a seating capacity of 600

Open stage for performance and practice

Seminar hall

During the pandemic period, extra curricular activities were promoted through online modes such as You-tube Channel, Whatsapp, Google meet etc.

The Physical Education Department furnishes abundant conveniences to promote the progress of students in sports and athletics. By providing adequate facilities, the college moulds the students for university, state and national level championships.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

16

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

115.51628

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

With a total area of 9606 Sq. feet, the college library accomodates 150 students at a time. Online Public Access Catalogue facility is available in the library. KOHA library software is being used for library services like issue and return of books, literature search and reference service. Library provides internet access to students and staffs. The academic community in the college can make use of e-resources provided by INFLIBNET which provides access to more than 6000 e-journals and thousands of e-books. There are 9 computers in the library with internet connectivity. N-List of INFLIBNET allows federated search whch helps to access multiple databases through a single window of INFLIBNET website: [www.inflibnet.ac.in](http://www.inflibnet.ac.in)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.17700

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

31

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution provides wi-fi facility to the students as well as teachers free of cost. The college purchased 5 computers during the year. The college has updated automation software in the library. Online platforms such as Google meet, Zoom, Whatsapp, Google class room, Telegram etc. were used during the COVID-19 pandemic period for taking online classes. The existing facilities in the college include the followings.

124 computers and 22 laptops

16 ICT enabled class rooms

3 audio-visual rooms

2 computer labs

2 language labs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

146

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

40.13525

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Policies and Procedures

Planning committee prepares the annual budget for the maintenance of infrastructure.

Periodical meetings are conducted to assess the infrastructural requirements.

Repairs and maintenance are monitored by the college council.

#### Library

Advisory committee monitors the functioning of library.

Required books and journals list are prepared and approved by the principal.

#### Laboratory

A trained in-house mechanic and lab assistants ensure regular maintenance.

Stock registers are maintained in the department. Inspection and proper verification of stocks are periodically conducted.

#### Sports

The play ground of the college is maintained annually.

Periodical upgrading of sports and games facilities are done at regular intervals.

#### Computer

Computers are maintained by the service providers.

Anti virus/ Anti malware softwares are installed and updated at specific intervals.

### Classrooms

The class rooms, boards and furniture facilities are maintained optimally.

Maintenance of ICT enabled class rooms by in-house technician.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2173

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

Nil

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

169

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**4**

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

164

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

41

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

**during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

33

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Usually, students' representation and engagement in various administrative, co-curricular and extracurricular activities are ensured through the functioning of a democratically elected students' council. Due to COVID 19 pandemic, the council election process was not performed during the 2019-20 academic year, but the institution ensures the participation of students in various administrative, co-curricular, and extracurricular activities through multiple bodies such as Women's club, literature club, Nature club, Film club, Debate club, Readers club, ED club, etc. and most of the activities were conducted in online mode.

In addition to this, student representatives are present on different college committees such as IQAC, Anti-narcotic cell, etc. The opinions and suggestions of student-representatives in the various committees are well documented and considered for implementation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of our college is named OSA (Old Students Association). It was registered on 19.06.2013 . Registration number: KKD/CA/346/2013. Under the general OSA, each department has its own alumni association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION:

The Vision of the Institution is "TRANSFORMING GENERATIONS IN THE LIGHT OF WISDOM"

The college strives to be a premier destination for higher studies which moulds the minds of generations to meet the challenges of the time by offering them proper guidance and enlightenment. The college not only provides students with the necessary academic excellence but also prepares them to be good citizens. The overall transformation is the ultimate goal of the institution.

#### MISSION:

The college has a well-defined mission- "TO IMPART QUALITY EDUCATION WITHOUT DISCRIMINATION"- which is displayed at all important places on the campus, the college website, and the calendar. The college caters to the needs of students from all segments of society. The strict adherence to the reservation policies of the government ensures that there is a fair representation of students from all categories.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution is functioning smoothly and effectively by adhering to the principles of decentralization and participative management with the involvement of all the stakeholders in the decision making.

See the uploaded document for the details.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution has a well planned Academic strategy for

1.Academic strategy

2.Curriculum Development

3.Teaching and Learning

4.Examination and Evaluation

5.Research and Development

6.Library, ICT and Physical Infrastructure / Instrumentation

7.Human Resource Management

8.Admission of Students

See for the details the uploaded file

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt Arts and Science College, Calicut is a govt. college under the collegiate education department -ministry of Higher Education. The

college follows the policy laid down by the government and as implemented by the collegiate education department headed by the (DCE) Director of Collegiate Education (IAS). The administration of the college is decentralized.

The highest administrative body at the level of college is the college council chaired by the Principal. The council includes HoDs of all departments, who are the seniormost members of the respective departments and elected members. The elected members are elected democratically through an election held at the beginning of the year following the preferential voting system.

Appointments to all posts is made through Kerala Public Service Commission through written tests followed by an interview. Any eligible candidate from inside or outside the state can apply for the advertised posts. The college follows the service rules laid down by the Government in Kerala Service Rules, and the latest UGC regulations. All appointments and placements are made as per the latest UGC regulations. All placement documents are duly verified by the IQAC and sent to the DCE for final orders.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.gasckkd.ac.in/organizational-structure/">https://www.gasckkd.ac.in/organizational-structure/</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provide maximum facilities and take a number of welfare measures for the teaching and non teaching staff of the college.

#### Teaching

1. College has Co operative society for the welfare of the teaching staff .
2. Faculty grievances cell
3. Women Cell
4. Staff Club
5. General Provisent Fund, Group Personal Accident Insurance Scheme, State Life Insurance Scheme, Group Insurance Scheme, Meturnity and Peternity leaves.

#### Non- teaching staff

1. College has Co-operative society for the welfare of the non teaching staff.
2. Staff club (Non -Teaching) is working in the college.
3. General Provisent Fund, Group Personal Accident Insurance Scheme, State Life Insurance Scheme, Group Insurance Scheme, Meturnity and Peternity leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

26

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a very effective performance appraisal system in place. Every year teachers are required to submit a Performance Based Appraisal Report in the given format which would be checked by the HoDs of each department and then forwarded to the Principal and the IQAC. This includes the appraisal of the performance of each teacher covering all areas. The teachers are required to enclose relevant documents to support their claims. These appraisal reports are used for their placements.

The principal periodically submits the Confidential Report (CR) of faculties to the DCE ( Director of Collegiate Education) after evaluating the performance of the teacher concerned in the prescribed format.

Regular department meetings and council meetings ensure that faculties get regular feedback and suggestions.

teachers are to submit reports of their participation and contribution to various committees in which they work as coordinators and members which would be evaluated by the college council, principal, and the IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As it is a government College working under Directorate of Collegiate education, Government of Kerala, all the financial accounts are audited internally every year. Also External audit is done by the audit wing of Accountant General (AE) . PTA related accounts, Bills and accounts of seminars and workshops sponsored by agencies like UGC are audited by chartered accounts. Audit objections, if any, raised in the report are clarified/corrected/rectified in due course and measures are taken to prevent the recurrence of same in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

## 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As it is a government college the main source of fund is the fund provided by Central and State government funds that comes under different schemes. The institution get funds mainly from

1. Central government (UGC and RUSA)
2. State Government funds through various schemes
- 3) Plan/Non Plan funds from DCE,
- 4) CDC fund
- 5) PTA
- 6) ALUMNI Association,

College has to submit proposals as per the need. IQAC, Planning committee and College council will be the monitoring bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC ensures the quality assurance in all forms in all the activities of the college. It carries out different activities consistently in a persistent manner. Its objectives are to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Meetings are convened regularly. The AQAR, self study report, feedback of the stake holders and other new programmes introduced by state government are prepared and upload with due care and efficiently. The activities were limited to the above due to lock down and covid 19. The classes were through online mode and students got offline classes only for few months.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The student satisfaction survey has been carried out and responses have been analysed. The results and responses have been taken up and the findings have been evaluated giving due importance to the feedbacking the form of satisfaction. Those suggestions which could be implemented have been done and others which have not been done has been listed for "activity in future". The responses of the students and the reasons which might be the cause have been studied for consideration in the action plan for the subsequent years. The recommendations from the survey also have been given due importance.

File Description	Documents
Paste link for additional information	<a href="https://www.gasckkd.ac.in/sss/">https://www.gasckkd.ac.in/sss/</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.gasckkd.ac.in/annual-reports/">https://www.gasckkd.ac.in/annual-reports/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As the majority of the students in the college are females, the college administration at all levels ensures the participation, safety and advancement of female students. The college has constituted a Women's Cell (According to the UGC guidelines) that caters to the Socioeconomic and psychological development and sensitization of students of all genders, teachers, and staff of the college. It organizes programs to meet these requirements. Due to the Covid 19 pandemic, most activities were conducted online. Frequent meetings were conducted to ease the tension among the students. Female students have shown remarkable transformation in leadership qualities and have started volunteering to conduct programs under the banner of Women Cell.

The College has constituted an Internal Complaint Cell (ICC) according to the UGC Guidelines which looks at the complaints of female students and faculty on the campus.

The College as stated has constituted a Women Cell that has been functioning efficiently. The departments have also conducted programs for gender sensitization.

The college has a counseling center in the college with a qualified female counselor who addresses the counseling needs of female students. Various programs have been conducted in collaboration with 'Jeevani', the counseling center of the college

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college follows the 'Green Protocol' for all gatherings like seminars and meetings. Using plastic cups, straws, and flex boards are strictly prohibited. Event publicity is given using banners made of clothes and degradable materials like chart papers. Besides, the use of digital slides is encouraged for the exhibitions. The college also adapts the Swachh Bharat Abhiyan.

Solid-Waste from the campus is segregated at source. Biogas plants at college canteen and college hostels perform an efficient management of food-waste generated. Food waste is used to make compost. The major solid waste generated is segregated in coloured bins. Plastic-bottles and paper-waste are handed over to scrap-agencies for recycling. Sanitary napkins are burnt in incinerators. Wastebaskets are provided in all classrooms and staff rooms.

We use single-use disposable paper cups in college canteens. Promotion of cloth college bags instead of nonbiodegradable rexin. Popularization of trendy Bhoomitram Sanchis in lieu of plastic bags.

Promotion of green protocol through messages in the campus display.

We encourage all academic communication, including assignment submission by students through e-mail.

Chemical solvents from laboratories are distilled and reused.

Efforts are made to utilize the existing hardware by regular servicing to reduce the e-waste generation

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following** 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt Arts and science college focus on inclusive practices. The college caters to the needs of students and teachers from diverse linguistic, cultural, regional, and socio-economic backgrounds and provides all with a healthy atmosphere to practice their cultural, religious, and unique traditions.

The Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, socioeconomic, and other diversities. Right from the enrolment, the college ensures inclusivity through fair procedures. Affirmative actions are taken to ensure the inclusion of marginalized sections of society.

NCC and NSS units of the college include different programs in order to inculcate a sense of unity, discipline, and harmony. Awareness camps were organized with the assistance of the pain and palliative club and NSS wings of the college. To ensure the effective participation of students digital devices like smartphones were distributed to the marginalized group of students.

The main aim of the fresher's day celebration is to give a warm welcome to the newcomers and to help the fresher to mingle with the seniors. Such celebration not only builds their confidence but also adds creativity to their levels

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our College understandsthe importance of sensitising the students to constitutionalobligations, values, rights, duties and responsibilities and it has been kept in mind while planning the different programmes. The college organizes various online and offline events and programmes for inculcating in the students and staff constitutional obligations, rights, duties and responsibilities of the citizens. The college listens to the opinions of parents and students especially through the forums like PTA and the College union while taking important decisions to ensure democracy in decision-making.

Important national days are observed in the college to instil constitutional obligation rights, duties and responsibilities of citizens. To inculcate such values, independence day, republic day and other important days such as voters day, national science day, teachers day, sports day etc were observed by conducting different types of competitions. The awareness programmes on Consumer Rights, Human rights and women's rights are organized regularly. NSS units of the college provide service to society without bias. most of the NCC cadets find slots in the Indian Army to serve the nation further. Many of our alumni serve in the Indian army at different levels.

The college organises various competitions to instil constitutional values in the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The govt arts and science college celebrate various festivals/days/events of national/international importance to promote the feeling of national integrity. However, in view of COVID-19, such events were organized both in online and offline modes. Independence Day, Republic Day, and Gandhi Jayanthi is observed. NSS Day was observed by commemorating Swami Vivekananda's Birth Anniversary. A variety of programs and competitions were organized by different departments

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1 Online Education for all

Considering the special requirement under the covid pandemic situation, the college started a practice of providing mobile phones to students who could not afford them. This was initiated to provide access to the online classes taken during the Covid pandemic. Along with this the college also provided a recharge facility to those students who cannot afford to recharge their mobile phones. The major objective of the program was to provide uninterrupted access to online classes. This was very successful as it ensured access to online education for all students. This was done with the generous financial support of staff.

### 2. We are with you

The covid pandemic forced us to live a life of covid hygiene, care, and caution. The most important slogan of the pandemic was SMS. There was a severe shortage of sanitizer and masks during the initial stages of the pandemic. Students, staff, and people around the college were concerned about the non-availability of masks and sanitizers. The college under the leadership of the Chemistry department produced and distributed sanitizer to students, staff, and the public near the college. The students were also coordinated by NSS to produce and distribute masks.

File Description	Documents
Best practices in the Institutional website	<p><a href="#">Best Practices 1.Title of the practice: Online Education for All Objectives: To provide an equal opportunity of education for all the students of the college during the pandemic the college started a practice of providing mobile phones to students who could not afford them. This was initiated to provide access to the online classes during Covid pandemic. Along with this, the college also provided recharge facility to those students who could not afford to recharge their mobile phones. The major objective of the programme was to provide uninterrupted access to online classes. Context: Due to</a></p>

the health measures taken by the government in response to the Covid -19 pandemic there was prolonged closure of colleges, confinement due to lockdown , loss of economic security of households ,all these led to a crisis in continuing education. This required an urgent action to make online education accessible to all.

Practice: Students who were not having mobile phones were provided with phones so that they could access the online classes uninterrupted. Mobile phones are also recharged so as to help those who had financial crisis. Evidence of success: All the students of the college were able to attend online classes. Problems encountered and resources required: Raising fund for the purchase of mobile phones and recharging them was an issue, but with the support of the staff and students it was overcome. 2.

Title of the Practice- We are with You THE

CONTEXT: COVID-19 pandemic resulted in unprecedented crisis across the world . One and the only approved method to prevent the pandemic was SMS. (Social distancing Mask and Sanitizer) OBJECTIVES OF THE PRACTICE: Our College is one of the notable academic institution in Malabar area. It delivers quality education to the society and also works as an effective organization for the formation of civic culture in the society. We understand the role of higher education institution in developing social commitment and responsible citizenship. We also realized that the pandemic Covid-19 brought a lot of challenges in our social life. The most important and immediate concern was to prevent the spread of the pandemic and the use of good quality sanitizer was a must for ensuring personal hygiene. In the initial days of the pandemic the stock of sanitizers was very low in the open market.in this context of pandemic we implemented a project named 'We are with You' through which we made sure that we produced and supplied sanitizer to students, staff and the public

near our college. SPECIFIC OBJECTIVES: • To support the efforts of the nation to prevent the spread of Covid-19 To extend necessary good quality sanitizer and mask to nearby people and local community To transform the students into responsible citizens and active respondents. THE PRACTICE: During the outbreak of the dreaded pandemic of Covid-19, the Students and teachers proved their social commitment. The Department of Chemistry has come up with an innovative as well as prompt project of preparing Hand Sanitizer an effective measure to check the spread of the disease. More than 60 litres of hand sanitizer were prepared and distributed to various organisations and nearby institutions The college also provided sanitizer needed for the Examination hall and the office of the College. In addition the NSS units of the college also distributed good quality of mask to the people. As per the order of the Kerala Government sizeable number of teachers worked as sectoral magistrate to ensure the effective implementation Covid protocol. The project was well appreciated by the authorities and society. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED: The programme met with financial constraints as the funding was limited. There is an increasing demand for sanitizers and mask but the resource capacity was limited.

Any other relevant information

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### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution tries to empower the generations in keeping with its mission- to impart quality education without discrimination. 'Sneha Bhavanam Padhadhi' is a humanitarian project taken up by the college under the leadership of the Department of Economics for building houses for two needy students of the college. The resources of all stakeholders of our college were used effectively to build houses for two economically weaker students of our college.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The college remains steadfast in its mission to sustain and continue its pursuit of education while committed to its inclusivity and diversity. Through productive discourse in advance, plans were formulated to accommodate necessary transitions from conventional classrooms to a remote-learning design. Our first focus will be on establishing a functional E-learning infrastructure and ensuring no disparity occurs in access to facilities due to a lack of resources. The institution plans to conduct a faculty enrichment program and training in remote teaching and student wellness counseling. The college proposes to organize several online activities to ensure student participation and exposure. Departmental Webinars, Online Debates, Quiz Competitions, Online Certificate Courses, and Interdisciplinary Talk series will be organized at State/National level for fostering academic leadership and initiative. The college would like to facilitate more research-oriented programs like 'Talk to the Scholar', a bridge Course on 'from P.G. to Ph.D.'. The college plans to announce its financial support in building houses for two financially backward students in connection with the 'Suvarna Jubilee Sneha Bhavanam Padhadhi'. To foster and strengthening the relationship of Alumni with the Institution will be a major agenda for the next academic year.